**Health Promotion Registration Online Application Template**

**1. Personal Details**

*Section 1 asks for your personal contact details: name, date of birth, address, phone number.*

**2. References**

*Section 2 asks for details of two referees who have an understanding of your health promotion knowledge, skills and experience: name, address, phone number, email, organisation role.*

**3. University Details**

*Section 3 asks you to indicate which university you attended from a drop down list of IUHPE accredited courses. If you haven’t completed an IUHPE accredited course or you haven’t attended university, select “other” then provide details in the “Other Universities” text box (max word count: 200 words). If you have completed a non-accredited course, provide the name of the university and the degree. If you haven’t attended a university, please add a comment indicating this.*

*If you have a degree, you are required to attach (select file, upload and save) an academic transcript as evidence (max file size 5 MB).*

**4. Self Assessment** (of knowledge)

This is a required section and you must complete a statement for each knowledge area. If you answer No to any of the areas, you will not be eligible for Registration.

**Do you have knowledge in the following areas?**

**The concepts, principles and ethical values of Health Promotion as defined by the Ottawa Charter for Health Promotion (WHO, 1986) and subsequent charters and declarations**

⭘ Yes

⭘ No

**Please indicate where knowledge acquired – you may tick more than one box**

🞎 Education / training

🞎 Work Experience

🞎 Other

**Please provide details on how you have achieved the competency** (max word count: 200 words)

*<Insert text>*

**The concepts of health equity, social justice and health as a human right as the basis for Health Promotion action** (max word count: 200 words)

⭘ Yes

⭘ No

**Please indicate where knowledge acquired – you may tick more than one box**

🞎 Education / training

🞎 Work Experience

🞎 Other

**Please provide details on how you have achieved the competency** (max word count: 200 words)

*<Insert text>*

**The determinants of health and their implications for Health Promotion action** (max word count: 200 words)

⭘ Yes

⭘ No

**Please indicate where knowledge acquired – you may tick more than one box**

🞎 Education / training

🞎 Work Experience

🞎 Other

**Please provide details on how you have achieved the competency** (max word count: 200 words)

*<Insert text>*

**The impact of social and cultural diversity on health and health inequities and the implications for Health Promotion action** (max word count: 200 words)

⭘ Yes

⭘ No

**Please indicate where knowledge acquired – you may tick more than one box**

🞎 Education / training

🞎 Work Experience

🞎 Other

**Please provide details on how you have achieved the competency** (max word count: 200 words)

*<Insert text>*

**Health Promotion models and approaches which support empowerment, participation, partnership and equity as the basis for Health Promotion action** (max word count: 200 words)

⭘ Yes

⭘ No

**Please indicate where knowledge acquired – you may tick more than one box**

🞎 Education / training

🞎 Work Experience

🞎 Other

**Please provide details on how you have achieved the competency** (max word count: 200 words)

*<Insert text>*

**The current theories and evidence which underpin effective leadership, advocacy and partnership building and their implication for Health Promotion action** (max word count: 200 words)

⭘ Yes

⭘ No

**Please indicate where knowledge acquired – you may tick more than one box**

🞎 Education / training

🞎 Work Experience

🞎 Other

**Please provide details on how you have achieved the competency** (max word count: 200 words)

*<Insert text>*

**The current models and approaches of effective project and program management (including needs assessment, planning, implementation and evaluation) and their application to Health Promotion action. The evidence base and research methods, including qualitative and quantitative methods, required to inform and evaluate Health Promotion action** (max word count: 200 words)

⭘ Yes

⭘ No

**Please indicate where knowledge acquired – you may tick more than one box**

🞎 Education / training

🞎 Work Experience

🞎 Other

**Please provide details on how you have achieved the competency** (max word count: 200 words)

*<Insert text>*

**The communication processes and current information technology required for effective Health Promotion action** (max word count: 200 words)

⭘ Yes

⭘ No

**Please indicate where knowledge acquired – you may tick more than one box**

🞎 Education / training

🞎 Work Experience

🞎 Other

**Please provide details on how you have achieved the competency** (max word count: 200 words)

*<Insert text>*

**The systems, policies and legislation which impact on health and their relevance for Health Promotion** (max word count: 200 words)

⭘ Yes

⭘ No

**Please indicate where knowledge acquired – you may tick more than one box**

🞎 Education / training

🞎 Work Experience

🞎 Other

**Please provide details on how you have achieved the competency** (max word count: 200 words)

*<Insert text>*

**5. Employment Details**

**Are you currently employed?**

⭘ Yes

⭘ No

**Name of employer**

*<insert text>*

**Type of organisation (statutory/NGO/Private etc.)**

*<insert text>*

**Job Title**

*<insert text>*

**Length of current employment (in months)**

*<insert text>*

If your current job does not demonstrate the minimum amount of Health Promotion experience required for registration you should provide additional information on other relevant employment activities within the past five years below.

Please Note: If you graduated from a Health Promotion course or relevant discipline (see list here) the required minimum amount of Health Promotion experience is 2 years.

If you did not graduate from a Health Promotion course or relevant discipline, you will need to demonstrate 3 years of relevant work experience.

**Additional information on other relevant employment activities within the past five years** (optional - max word count: 200 words)

*<insert text>*

**Upload CV** (max file size 5 MB)

*<Select file, upload and save>*

**6. Summary of Role**

**Please give a short summary of your current or recent (within the past five years) Health Promotion role(s) with reference to the definition of a Health Promotion practitioner and of Health Promotion.**

A Health Promotion Practitioner refers to all those whose main role reflects Health Promotion as defined in the [Ottawa Charter and successive WHO charters and declarations](http://www.who.int/healthpromotion/conferences/en/). The term includes those working in management, education and research directly related to Health Promotion.

*<insert text>* (max word count: 200 words)

Please note that you may be asked to supply copies of reports and other documents you refer to in the summary. If these reports or other documents are available online, please include the URL where these can be found.

Please provide evidence for your work (URLs and/or titles of reports, descriptions, publications, relevant websites, etc.) (max word count: 200 words):

*<insert text>*

**Upload supporting documents** (max file size 5 MB)

*<Select file, upload and save>*

**7. Core Competency: Enable Change**

**Performance Criteria - evidence provided either from documentation, or from assessment during work or study, of the applicant’s ability.**

**Enable Change:** enables individuals, groups, communities and organisations to build capacity for health promoting action to improve health and reduce health inequities. A Health Promotion practitioner is able to:

* 7a. Contribute to collaborative work with stakeholders across specified sectors that aim to develop or change policies, and/or change health or other services, to promote health and wellbeing, reduce health inequities, and promote sustainable action in a specified area.
* 7b. Demonstrate an ability to select appropriate change management and organisational development approaches to support the creation of health promoting environments and/or settings in a specified area, and show how the approaches used support, participation empowerment, partnership and equity.
* 7c. Select and use appropriate community development approaches for a specified community, and show how the methods used can lead to strengthened participation, ownership and Health Promotion capacity.
* 7d. Use appropriate behavioural change techniques for individuals or groups to facilitate the development of personal skills to maintain or improve health, and develop the capacity of others to support behavioural change.

**Please provide a summary of health promotion work that you have done that demonstrates the performance criteria for this standard**. At least 50% of your examples must describe work done in the last five years. If more than one activity is referred to please list as A, B, C, D in each section.

**Type of work/activity**

*<insert text>*

**When completed (year)**

*<insert text>*

**Where completed**

*<insert text>*

**Brief description of the action and your role with reference to the performance criteria above** (max word count: 200 words)

*<insert text>*

**Other comments** (optional - max word count: 200 words)

*<insert text>*

Please note that supporting documents, photos, certificates and other materials that you feel will support and strengthen your application can be uploaded in Section 16 (Document Upload). **This is optional** but it can be very useful to assessors and help them determine your level of competence.

**8. Core Competency: Advocate for Health**

**Performance Criteria - evidence provided either from documentation, or from assessment during work or study, of the applicant’s ability.**

Advocate for health with, and on behalf of individuals, communities and organisations to improve health and well-being and build capacity for Health Promotion action. A Health Promotion practitioner is able to:

* 8a. Show how advocacy strategies can be used in a specified area for Health Promotion action, and demonstrate how they reflect Health Promotion principles.
* 8b. Identify the range of relevant stakeholders/partners in a specified area, and show how their support can be engaged to develop and sustain Health Promotion action.
* 8c. Select and use appropriate communication methods for a specified target group in order to raise awareness, influence opinion and
* 8d. Select and use appropriate community development approaches to facilitate a specified community or group to articulate their health and wellbeing needs.

**Type of work/activity**

*<insert text>*

**When completed (year)**

*<insert text>*

**Where completed**

*<insert text>*

**Brief description of the action and your role with reference to the performance criteria above** (max word count: 200 words)

*<insert text>*

**Other comments** (optional - max word count: 200 words)

*<insert text>*

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**9. Core Competency: Mediate through Partnership**

**Performance Criteria - evidence provided either from documentation, or from assessment during work or study, of the applicant’s ability.**

Work to Mediate through partnership means you work collaboratively across disciplines, sectors and partners to enhance the impact and sustainability of Health Promotion action. A Health Promotion practitioner is able to:

* 9a. Demonstrate the skills or actions necessary to develop, facilitate and sustain effective partnership working by describing own role in a specified partnership, coalition or network.
* 9b. Identify the range of relevant stakeholders/partners in a specified area, and show how they are engaged actively in Health Promotion action.
* 9c. Show how different sectoral interests in a specified partnership, coalition or network are identified and acted upon, and demonstrate own role in mediating between sectors.

**Type of work/activity**

*<insert text>*

**When completed (year)**

*<insert text>*

**Where completed**

*<insert text>*

**Brief description of the action and your role with reference to the performance criteria above** (max word count: 200 words)

*<insert text>*

**Other comments** (optional - max word count: 200 words)

*<insert text>*

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**10. Core Competency: Communication**

**Performance Criteria - evidence provided either from documentation, or from assessment during work or study, of the applicant’s ability.**

Communicate Health Promotion actions effectively using appropriate techniques and technologies for diverse audiences. A Health Promotion practitioner is able to:

* 10a. Use a range of communication skills for Health Promotion action, including: written, verbal, non-verbal, listening, presentation and groupwork facilitation skills.
* 10b. Have a working knowledge of the use of information technology and electronic media for Health Promotion.
* 10c. Identify and use culturally sensitive and appropriate communication techniques for a specified group.
* 10d. Identify and use innovative and/or unconventional communication techniques according to local setting, customs and social and cultural environment.

**Type of work/activity**

*<insert text>*

**When completed (year)**

*<insert text>*

**Where completed**

*<insert text>*

**Brief description of the action and your role with reference to the performance criteria above** (max word count: 200 words)

*<insert text>*

**Other comments** (optional - max word count: 200 words)

*<insert text>*

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**11. Core Competency: Leadership**

**Performance Criteria - evidence provided either from documentation, or from assessment during work or study, of the applicant’s ability.**

Contribute to the development of a shared vision and strategic direction for Health Promotion action. A Health Promotion practitioner is able to:

* 11a. Identify and mobilise leaders within the community, showing how they are engaged and motivated to agree a shared vision and strategic direction.
* 11b. Demonstrate use of own leadership skills in e.g. teamwork and decision-making describing own role in a specified area of Health Promotion action.
* 11c. Demonstrate how to incorporate new ideas and knowledge to improve practice through own role in a specified area of Health Promotion action.
* 11d. Demonstrate how resources were mobilised for a specified Health Promotion action, and show an understanding of the principles of effective management of staff and/or budgets for Health Promotion.
* 11e. Reflect on own practice, and show how this contributes to team and/or organisational learning to advance Health Promotion action.

**Type of work/activity**

*<insert text>*

**When completed (year)**

*<insert text>*

**Where completed**

*<insert text>*

**Brief description of the action and your role with reference to the performance criteria above** (max word count: 200 words)

*<insert text>*

**Other comments** (optional - max word count: 200 words)

*<insert text>*

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**12. Core Competency: Assessment**

**Performance Criteria - evidence provided either from documentation, or from assessment during work or study, of the applicant’s ability.**

Conduct assessment of needs and assets, in partnership with stakeholders, in the context of the political, economic, social, cultural, environmental, behavioural and biological determinants that promote or comprise health. A Health Promotion practitioner is able to:

* 12a. Identify the range of relevant stakeholders/partners in a specified area, and show how their support is engaged in a needs assessment process, and in identifying priorities for action.
* 12b. Select appropriate qualitative and quantitative methods for use in a specified assessment process.
* 12c. Identify, collect, critically appraise and analyse a range of data and information relevant to a specified assessment process, and illustrate how conclusions lead to recommendations for Health Promotion action.
* 12d. Demonstrate how the approaches used in a specified assessment process are socially, culturally and ethically appropriate.

**Type of work/activity**

*<insert text>*

**When completed (year)**

*<insert text>*

**Where completed**

*<insert text>*

**Brief description of the action and your role with reference to the performance criteria above** (max word count: 200 words)

*<insert text>*

**Other comments** (optional - max word count: 200 words)

*<insert text>*

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**13. Core Competency: Planning**

**Performance Criteria - evidence provided either from documentation, or from assessment during work or study, of the applicant’s ability.**

Develop measurable Health Promotion goals and objectives based on assessment of needs and assets in partnership with stakeholders. A Health Promotion practitioner is able to:

* 13a. Identify the range of relevant stakeholders/partners in a specified area, and devise ways through which their support and participation is engaged in planning Health Promotion action.
* 13b. Present a rationale for the selection and use of appropriate Health Promotion planning model(s).
* 13c. Develop an action plan, based on an assessment of needs and assets for a specified area that shows an understanding of: the range of Health Promotion strategies that may be used to meet identified needs; the human and financial resources required for Health Promotion action; and measurable goals.

**Type of work/activity**

*<insert text>*

**When completed (year)**

*<insert text>*

**Where completed**

*<insert text>*

**Brief description of the action and your role with reference to the performance criteria above** (max word count: 200 words)

*<insert text>*

**Other comments** (optional - max word count: 200 words)

*<insert text>*

Please note that supporting documents, photos, certificates and other materials that you feel will support and strengthen your application can be uploaded in Section 16 (Document Upload). **This is optional** but it can be very useful to assessors and help them determine your level of competence.

**14. Core Competency: Implementation**

**Performance Criteria - evidence provided either from documentation, or from assessment during work or study, of the applicant’s ability.**

Implement effective and efficient, culturally sensitive, and ethical Health Promotion action in partnership with stakeholders. A Health Promotion practitioner is able to:

* 14a. Develop and pilot resources and materials for a specified Health Promotion action identifying the participatory processes used and demonstrating how they are culturally appropriate and empowering.
* 14b. Identify the human and financial resources required for the implementation of a specified Health Promotion action, and demonstrate responsibility for staff and/or budgets.
* 14c. Identify the range of relevant stakeholders/partners for a specified Health Promotion action, and show how collaboration is developed and sustained.
* 14d. Identify the information required to monitor the quality of the implementation process, and show how it is collected, analysed and used to maintain quality.

**Type of work/activity**

*<insert text>*

**When completed (year)**

*<insert text>*

**Where completed**

*<insert text>*

**Brief description of the action and your role with reference to the performance criteria above** (max word count: 200 words)

*<insert text>*

**Other comments** (optional - max word count: 200 words)

*<insert text>*

Please note that supporting documents, photos, certificates and other materials that you feel will support and strengthen your application can be uploaded in Section 16 (Document Upload). **This is optional** but it can be very useful to assessors and help them determine your level of competence.

**15. Core Competency: Evaluation and Research**

**Performance Criteria - evidence provided either from documentation, or from assessment during work or study, of the applicant’s ability.**

Use appropriate evaluation and research methods, in partnership with stakeholders, to determine the reach, impact and effectiveness of Health Promotion action. A Health Promotion practitioner is able to demonstrate:

* 15a. Identify the research methods appropriate for the evaluation of a specified Health Promotion action.
* 15b. Critically appraise research literature and use evidence from systematic reviews and/or guidance in the planning and implementation of Health Promotion action
* 15c. Analyse and evaluate complex data including statistical information relating to a specified Health Promotion action.
* 15d. Show how findings from evaluation and monitoring processes are used to refine and improve Health Promotion action.
* 15e. Report on research findings and identify their implications for stakeholders and communities; and contribute to publications in management or academic journals.

**Type of work/activity**

*<insert text>*

**When completed (year)**

*<insert text>*

**Where completed**

*<insert text>*

**Brief description of the action and your role with reference to the performance criteria above** (max word count: 200 words)

*<insert text>*

**Other comments** (optional - max word count: 200 words)

*<insert text>*

Please note that supporting documents, photos, certificates and other materials that you feel will support and strengthen your application can be uploaded in Section 16 (Document Upload). **This is optional** but it can be very useful to assessors and help them determine your level of competence.

**16. Document upload**

This section enables you to upload documents, photos, certificates and other materials that you feel will support and strengthen your application. This is optional but it can be very useful to assessors and help them determine your level of competence.

It may also be useful for you to have support materials available, as assessors are able to ask for additional evidence during their review of your application, and it will save time if you can access them easily.

Remember to click Save after you have uploaded files, this step is required to associate your uploads with your Registration submission.

If you need further information or have any problems please contact us.

Please note only following file-types can be uploaded:

* images (png, jpg or jpeg)
* PDF
* Spreadsheet (xls or xlsx)
* Word Processor (doc or docx)
* Plain Text (txt)
* PowerPoint (ppt or pptx)

Upload File (max file size 5 MB)

*<Select file, upload and save>*